



SCHOOL OF CONTINUING & DISTANCE EDUCATION

The School of Continuing and Distance Education invites applications for the following programmes:

BACHELOR OF PROJECT PLANNING AND MANAGEMENT

Admission requirements:

- KCSE certificate with mean grade C+ and C in Mathematic and either English or Kiswahili
- KACE/EAACE certificate with 2 principal passes and a credit (6) in Mathematics
- KCSE mean grade C or KCE/EACE Division III with a Diploma certificate from an institution recognized by Senate
- KCSE mean grade C- with a Diploma certificate plus a professional certificate both from institutions recognized by Senate
- KACE/EAACE certificate with 1 principal pass and a Diploma certificate from an institution recognized by Senate
- KACE/EAACE certificate with two Subsidiary passes and a Diploma certificate from an institution recognized by Senate
- International Baccalaureate Diploma
- A degree from the University of Nairobi or any other university recognized by Senate
- A holder of CPA/CPS part II or equivalent professional qualification

BACHELOR OF EDUCATION (ARTS)

BACHELOR OF ADULT EDUCATION AND COMMUNITY DEVELOPMENT

Admission requirements:

- KCSE certificate with mean grade C+
- P1 certificate from a recognized Teacher Training College
- KACE/EAACE certificate with 2 principal passes
- KCSE mean grade C or KCE/EACE Division III with a Diploma/S1 certificate from an institution recognized by Senate
- KCSE mean grade C- with a Diploma/S1 certificate plus a professional certificate from an institution recognized by Senate
- A degree from the University of Nairobi or any other university recognized by Senate

MASTERS IN PROJECT PLANNING AND MANAGEMENT

MASTERS IN DISTANCE EDUCATION

MASTER OF ARTS IN PEACE EDUCATION

Admission requirements:

A holder of a bachelor's degree from the University of Nairobi or any other university recognized by Senate with either:

- Second Class Honours, Upper Division
- Second Class Honours, Lower Division with two years of relevant work experience
- Pass with a Postgraduate Diploma or five years of relevant work experience

POSTGRADUATE DIPLOMA IN EDUCATION

POSTGRADUATE DIPLOMA IN HUMAN RESOURCE MANAGEMENT

POSTGRADUATE DIPLOMA IN PROJECT PLANNING AND MANAGEMENT

POSTGRADUATE DIPLOMA IN ADULT EDUCATION AND COMMUNITY DEVELOPMENT

Admission requirements:

- A holder of a bachelor's degree from the University of Nairobi or any other university recognized by Senate

PhD IN DISTANCE EDUCATION

Admission requirement:

- A Masters degree in an area of specialization relevant to the programme from the University of Nairobi or any other institution recognized by Senate

DIPLOMA IN BUSINESS MANAGEMENT

DIPLOMA IN HUMAN RESOURCE MANAGEMENT

DIPLOMA IN PURCHASING AND SUPPLIES MANAGEMENT

DIPLOMA IN PUBLIC RELATIONS

DIPLOMA IN GUIDANCE AND COUNSELING

DIPLOMA IN PROJECT PLANNING AND MANAGEMENT

DIPLOMA IN SALES AND MARKETING

Admission requirements:

- KCSE mean Grade C with C- in Mathematics or Business Studies or Accounts or Economics and C- in English or Kiswahili
- KCE/EACE Div. III with a pass in Mathematics or Business Studies or Accounts or Economics and a Pass in English or Kiswahili
- KACE/EAACE with 2 Subsidiary Passes
- KCSE mean grade C- (minus) with a professional certificate from an institution recognized by Senate
- A degree from the University of Nairobi or any other university recognized by Senate

DIPLOMA IN YOUTH IN DEVELOPMENT WORK

DIPLOMA IN ADULT EDUCATION AND COMMUNITY DEVELOPMENT

Admission requirements:

- KCSE mean Grade C
- KCE/EACE Div. III
- KCSE mean grade C- (minus) with a professional certificate from a recognized institution
- An adult education practitioners with KCE/EACE Div. IV and a certificate in Adult Education and Community Development from the University of Nairobi (applicable to Diploma in Adult Education and Community Development only)
- A degree from the University of Nairobi or any other university recognized by Senate

CERTIFICATE IN PUBLIC RELATIONS

CERTIFICATE IN PURCHASING AND SUPPLIES MANAGEMENT CERTIFICATE IN PERSONNEL MANAGEMENT

CERTIFICATE IN PERSONNEL MANAGEMENT

CERTIFICATE IN GUIDANCE AND COUNSELING

CERTIFICATE IN HUMAN RESOURCE MANAGEMENT

CERTIFICATE IN PROJECT PLANNING AND MANAGEMENT

CERTIFICATE IN ADULT EDUCATION AND COMMUNITY DEVELOPMENT

CERTIFICATE IN YOUTH IN DEVELOPMENT WORK

Admission requirements:

- KCSE mean grade C-
- KCE/EACE Div. III
- KCE/EACE Division IV with 2 years work experience in youth related activities (for Certificate in Adult Education and Community Development and Certificate in Youth in Development Work)

APPLICATION PROCEDURE

Application forms can be obtained from the University of Nairobi's Main Campus, Room G3 located at the Gandhi Wing or at any of the University's Extra Mural Centres in Nairobi, Mombasa, Kisumu, Nyeri, Kakamega, Nakuru, Garissa, Kisii, Kapenguria, Thika and Meru upon payment of a non-refundable fee of Ksh. 3000/= per application.

The application forms can also be downloaded from the University of Nairobi Website: www.uonbi.ac.ke ("admissions") with evidence of payment of the application fee furnished at the time of submission of application.

The application fee should be paid by direct deposit into the Barclays Plaza, CESSP UoN Application A/C, A/C No. 03-022-2032770838 CASH AND POSTAL ORDERS WILL NOT BE ACCEPTED.

Two completed application forms together with two copies of relevant certificates and transcripts, 2 passport size photographs, and a copy of the application fee receipt should be returned by **March 11th, 2016** to either:

The Academic Registrar (Admissions Office), Main Campus, Administration Block 1st Floor Room A 116 or To any UoN Extra Mural Centre

more information can be obtained from Admissions Office, Tel: 020-318262 Ext. 28285/28213 or via email:

admissions@uonbi.ac.ke or the Deans Office, School of Continuing and Distance Education, Kikuyu Campus Tel: 020-2028238 or 0720-209996 or via email:

dean_extstudies@uonbi.ac.ke or Chairman of Department of Educational studies via email: chairman-des@uonbi.ac.ke or any of the University's Extra-Mural Centres

EXTRA-MURAL CENTRES

Nairobi Extra Mural Centre Main Campus, Gandhi Wing P.O. Box 30197 -00100 Nairobi Tel. 020-318262 Ext. 28120 Mobile: 0733521300	Kakamega Extra Mural Centre Walia's Shopping Complex P.O. Box 422, Kakamega Tel: 0725-747247
Mombasa Campus Uniplaza Building P.O. Box 83732, Mombasa Tel: 0717-598553	Kisumu Extra Mural Centre Former British Council Library Oginga Odinga Road P.O. Box 825, Kisumu Tel: 0722-982964
Kapenguria Extra Mural Centre Kapenguria Bible College P.O. Box 460, Kapenguria Tel. 0733-418470	Kisii Extra Mural Centre Kisii Post Office Building P.O. Box 2461, Kisii Tel. 0729-354343
Nakuru Extra Mural Centre Catholic Diocese of Nakuru Building P.O. Box 1120, Nakuru Tel: 0722-621411	Lokichogio Campus Former UN Camp, P.O. BOX 70-30503 Lokichogio Tel. 0733-418470
Garissa Extra Mural Centre Garissa Commercial College Building P.O. Box 1207, Garissa Tel. 0722-473490	Thika Extra Mural Centre Thika Arcade Building Private Bag Tel. 0722 777543
Meru Extra Mural Centre Meru Post Office Building P.O. Box 3054-60200 Meru Tel. 0722 836948	Nyeri Extra Mural Centre N.D.C.U. Building P.O. Box 598-10100, Nyeri Tel. 061-30460, 0722-088331

