

## **TRAINING ON UNIVERSITY OF NAIROBI e-PROCUREMENT SYSTEM**

The Public Procurement and Asset Disposal Act, 2015 was assented into law by the President to give effect to Article 227 of The Constitution; to provide procedures for efficient public procurement and for assets disposal by public entities; as such all public entities are required to automate their procurement processes and integrate their E-Procurement systems with the overall government E-Procurement.

In the UMB meeting held on Thursday, 2nd June 2016, the UMB approved implementation of the e-Procurement system. CESSP staff, Mr. George Komu and Mr. Edwin Waithaka participated in the stakeholders meeting on implementation and training on the E-Procurement system organized at the School of Computing Postgraduate Lab on 6<sup>th</sup> and 14th June 2016.

The main areas covered included;

1. Procurement plan and approval.
2. Creating requisitions, approval and tracking requisitions.
3. Approval of suppliers.
4. Bid types, bid management and bid evaluation.
5. Tender committees.
6. Contract management including contract requests, contract lists and awards.
7. Local purchase orders management.
8. Delivery notes, goods received notes, receiving stores and Acceptance committee