

RESUME

George Gathu Komu

P. O. Box 23390 – 00100, GPO, Nairobi.

Tel: +254-20-2714144/714240/2731861/2731862

Cell +254-722-618222

Email: ggkomu@gmail.com

Career Objective: To take a leading role in an environment that would allow me to exploit my full potential.

Key Skills and Competencies:

Proficient in implementation and administration of LANs on various platforms. Extensive experience in Databases. Conversant with Microsoft Dynamics Navision ERP system. Familiar with common ICT hardware and peripheral devices issues. Highly proficient in ISO – Quality Management System implementation and documentation

Professional/Other

- ❑ **Microsoft Certified Professional [MCP]**
- ❑ **UNIX Systems Administration training**
- ❑ **Registered member – Computer Society of Kenya**
- ❑ **Certified ISO-QMS Internal Quality Auditor (KEBS)**

EDUCATIONAL BACKGROUND

College:

University of Nairobi (2005-2011)

M.Sc. in information Systems – (Currently working on project)

Core areas covered:

- ❑ Project management.
- ❑ Database systems.
- ❑ Data communication and networking.
- ❑ Internet technologies.
- ❑ Distributed systems.
- ❑ Information Systems security.

University of Nairobi (1992 –1997)

B.Sc. Electrical & Electronics Engineering

Relevant areas covered:

- ❑ Telecommunication systems
- ❑ Electronics and control systems.
- ❑ Computer programming and programming methodologies.
- ❑ Computer systems and microprocessors applications.
- ❑ Engineering project management.

School attended: Chania High School, Thika. (1987-1990)

EMPLOYMENT HISTORY

March 2015 to date	University of Nairobi
Position:	Senior ICT Officer
Responsible to:	Director
Duties and responsibilities:	<ul style="list-style-type: none">a) General management of ICT resources.b) ICT Budget preparation and monitoring.c) Offering technical support on various applications.d) Training users and support staff on upgrades and new systems.e) Drawing specifications for ICT and related equipment and services.f) Ensuring vendors supply product and services as per specifications and SLA.g) Availing latest software and security systems packs.h) Business continuity strategy and implementation.
2012 to March 2015	University of Nairobi Enterprises & Services (UNES) Limited.
Position:	Senior ICT Officer
Responsible to:	Managing Director and CEO
Duties and responsibilities:	<ul style="list-style-type: none">a) General management of ICT resources.b) ICT Budget preparation and monitoring.c) Offering technical support on various applications.d) Training users and support staff on upgrades and new systems.e) Drawing specifications for ICT and related equipment and services.f) Ensuring vendors supply product and services as per specifications and SLA.g) Availing latest software and security systems packs.h) Business continuity strategy and implementation.i) Administration of financial System (MS dynamics Nav ERP).j) Database systems administration (Microsoft SQL Server 2008)k) Integrity Testing Programme Analyst
2000 to 2012:	University of Nairobi Enterprises & Services (UNES) Limited.
Position:	Lead ICT Officer
Responsible to:	Managing Director and CEO

Duties and responsibilities:	<ul style="list-style-type: none"> a) General management of ICT resources. b) ICT Budget preparation and monitoring. c) Offering technical support on various applications. d) Training users and support staff on upgrades and new systems. e) Drawing specifications for ICT and related equipment and services. f) Ensuring vendors supply product and services as per specifications and SLA. g) Availing latest software and security systems packs. h) Business continuity strategy and implementation. i) Administration of financial System (MS dynamics Nav ERP). j) Database systems administration (Microsoft SQL Server 2008) k) Integrity Testing Programme Analyst
Projects:	<ul style="list-style-type: none"> <input type="checkbox"/> Automation of company's operations. <input type="checkbox"/> Member of steering committee for UoN information security policy. <input type="checkbox"/> Member of team to determine formula for IGA revenue distribution <input type="checkbox"/> Student Management Information System (SMIS) <input type="checkbox"/> LAN and WAN installation at various sites. <input type="checkbox"/> Member of team steering development of Kilimani Complex. <input type="checkbox"/> Implementation of Microsoft Dynamics Navision ERP System. <input type="checkbox"/> Implementation of Retail Management system at UoN Bookstore <input type="checkbox"/> In charge ISO 9001:2008 QMS System implementation – documentation <input type="checkbox"/> Team of trainers in Education Management Information System and Quality Assurance Training to Lecturers/ MOE Staff for the NHCD Project. <input type="checkbox"/> Team of Trainers on use of ICT in Management to Higher Education Lecturers and Administrators from Somalia <input type="checkbox"/> Implementation of SMIS in six universities in Somalia <input type="checkbox"/> Consulting for KPUC with formula for PU revenue allocation
1998 to 2000	Vector International Limited
Position:	Pre-Sales Engineer.
Responsible to:	Managing Director
Responsibilities:	<ul style="list-style-type: none"> a) Surveying client's networks and specifying suitable power protection systems. b) Professional pre-sales and after-sales services to clients. c) Offering technical guidance to non-technical sales team.
Projects:	<ul style="list-style-type: none"> <input type="checkbox"/> Specification and installation of power protection systems for CBK Building. <input type="checkbox"/> Specification power protection systems for the Times Towers.

1997 to 1998:	Kenya Industrial Research and Development Institute (KIRDI)
Position:	Research Assistant (Data Processing & Electrical Technology).
Responsible	Head of Department, Data Processing and Electrical Technology
Responsibilities:	<ul style="list-style-type: none"> a) Designing computer switched interfaces b) Writing and testing computer programs for various research projects. c) Design, fabrication and testing of electrical circuits for various projects.

OTHER INTERESTS

Swimming; Jogging; and Group activities. Occasionally participates in charitable works.

REFEREES

1. Prof. Francis W Aduol

The Principal,
Kenya Polytechnic University College,
P. O. Box 52428-00200 Nairobi, Kenya
Tel: +254(20)343672,2251300
Cell: +254-733-826611
Email: fwoaduol@kenpoly.ac.ke

2. Dr. Gituro Wainaina

Director, Social and Political Pillar,
Ministry of State for Planning, National
Development & Vision 2030
Tel: +254-
Cell: +254-722-788718
Email: wainainagituro@yahoo.com

3. Simon Njuguna

Regional IT Manager,
Deloitte & Touche
Tel: +254-20-4441344
Cell: +254-722-714163
Email: SNjuguna@deloitte.co.ke

4. Geoffrey Gitogo

IT Manager,
Kenya National Examinations Council
Tel: +254-02-2246919
Cell: +254-722-398815
Email: gkgitogo@knec.ac.ke